

Bank Deposit Instructions



It is important to follow this banking process to ensure proper recognition for your team's fundraising efforts!

1. Team Captain(s) should collect bowler envelopes from each team member.
 - a. Collect all pledges (cash or check) from your teammates and determine your team's total.
 - b. Put your team's total pledges into the Team Captain Envelope. Be sure to complete the necessary information on the front of the Team Captain Envelope (name, organization, phone number, etc.)
2. If you have multiple teams for your organization, please take all pledges to your company's JA Bowl-A-Thon Coordinator. This person will make the bank deposit for the entire organization. If you have one team from your organization, the Team Captain is responsible for making the deposit.
3. When depositing your \$300/team minimum pledges: Make sure on the deposit slip you or the teller writes on the "deposited from" line: **"JA/YOUR COMPANY NAME"**
4. JA Bowl-A-Thon Coordinators/Captains should drop off pledges at one of the following **Wells Fargo** locations.

Hours*:

Lobby/Drive-up: Monday—Friday 9 am—5 pm, Saturday 9 am—Noon

Hy-Vee: Monday—Friday 9 am—6 pm, Saturday 9 am—4 pm, Sunday 10 am—Noon

****We do not have access to night deposit; please do not use this service.***

Iowa Locations:

5309 N. Brady Street Davenport, IA 563-383-4951	104 West 2 nd Street Davenport, IA 563-383-3636	2626 Hickory Grove Road West Central Park Davenport, IA 563-383-3347
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4300 E. 53rd Street Davenport, IA 563-328-8300	2001 Spruce Hills Drive Bettendorf, IA 563-383-3497
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Illinois Locations:

4101 60th Street John Deere Road Moline, IL 309-743-1863	1800 30th Street Rock Island, IL 309-793-9451
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The bank employees will process the deposit(s). Wait as they make the deposit and get a receipt for you.

***Junior Achievement cannot accept money on the day of the JA Bowl-A-Thon event.**

***Notify McKenzy DeJaynes, mckenzy.dejaynes@ja.org, once deposit has been made.**